



## Documenting Your AAC Device Recommendation

Our goal is to ease the burden of paperwork. We make the recommendation process seamless and keep the submission process moving.

### Our Recommendation Documentation

Lingraphica's recommendation documentation has two parts; the **Speech-Language Pathologist Recommendation Packet** and **Patient Documents**.

The documentation and instructions can be found at the link below, and you can sign them electronically.

[www.aphasia.com/trial-docs](http://www.aphasia.com/trial-docs)

### Speech-Language Pathologist Recommendation Packet

To ensure speedy processing, we recommend that you:

- Complete every section
- Mention severity
- Keep your start and end dates handy
- Be as descriptive as possible
  - The phrase "non-verbal" is not enough
- Use one to two sentences

### Patient Documents

There are three required patient documents and one that is optional, but highly recommended:

- **Assignment of Benefits (AoB)**
  - Allows Lingraphica to seek and obtain direct payment from an insurance company/payor for a Lingraphica device and accessories
- **Appointment of Representative (AoR)**
  - Allows Lingraphica to act as a representative on behalf of the client in the event of a denial from an insurance company/payor
- **Authorization to Release Protected Health Information (ARPHI)**
  - Gives Lingraphica permission to use/release/disclose health information as needed for the purpose of obtaining a speech-generating device. Lingraphica does not sell or share patient information with outside parties
- **Personal Interest Form (Highly Recommended)**
  - Allows Lingraphica to personalize your clients' device with custom icons and phrases before they receive it

## Lingraphica's Documentation Specialists

Our team of Documentation Specialists help improve your clinical time by making documentation simple and fast. They can address case-specific questions and concerns, as well as:

- Schedule one-on-one consultations to complete required documentation
  - These can be scheduled when you are in-session with your client to answer in-the-moment questions
- Provide go-to guides and sample forms

Once complete, you can fax or email your documentation. We accept photos converted to PDFs. We also offer assistance ordering mounts.

Best of all, you will be paired with a single Documentation Specialist for the duration of your paperwork process.

### Contact Your Documentation Specialist



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If you have any questions, comments, or just want more information, we are more than happy to help!